

ABC LTD,
P.O. Box 1234
Nuku'alofa,
Tonga

CEO
Ministry of Fisheries,
Sopu 'o Taufa'ahau
Tonga

Dear Sir/Madam,

Re: Intent to export fish

ABC Ltd is a fishing company that would like to commence with the exports of fresh fish. We will be focusing on the processing of the type of fish for export to the x market. We seek your Ministry's assistance by way of advice and facilitation to enable the completion of the necessary processes that is expected of us. I Look forward to hearing from you at earliest convenience.

Yours sincerely,

Director,
ABC LTD