



REGISTRY & INTELLECTUAL PROPERTY OFFICE
MINISTRY OF COMMERCE CONSUMER TRADE INNOVATION & LABOUR



BUSINESS INSPECTION FORM/ FOOMU 'A'AHU E NGA'HI PISINISI

INSPECTION NO. : DATE :	NATURE OF INSPECTION :		
	New Business	Annual Notice	Additional Location
	Relocation	Amendment	Compliance
BUSINESS LICENCE NO. :	BUSINESS LICENCE OWNER(S)/NAME(S) : <i>(If owner is a company write down company no.)</i>		
BUSINESS NAME NO. :	BUSINESS NAME :		
FOREIGN INVESTMENT NO.:	FOREIGN INVESTOR NAME :		
FOREIGN INVESTMENT ACTIVITIES:			

INSPECTION RESULTS:

ACTIVITIES	Tick	ACTIVITIES	Tick
Service		Therapeutic Goods Sale	
Professional Services		Flammable Goods Sale	
Manufacturing/Processing		Transportation (non taxi)	
Agriculture		Taxi Services	
Fisheries		Recycling Service	
Entertainment/catering		Retail	
Financial Institution		Distribution	
Telecommunication		Tourism	
Information Technology		Construction	
Liquor Sales		Export	
Import		Others:	

Detail list of activities:

	VILLAGE	LANDLORD/LANDOWNER
PRINCIPAL BUSINESS LOCATION/ FEITU'U LESISITA AI PISINISI:		
ADDITIONAL LOCATION INSPECTED :		
ADDITIONAL LOCATION(S) FOR NEW BUSINESSES:		

INSPECTION RESULTS/OLA E NGA'HI 'AAHI NA'E FAKAHOKO :		Yes	No
1.	Does business hold a valid business license? 'Oku lai ha lalseni 'ae pisinisi koeni <i>(If 'YES' continue inspection and if 'NO' issue first notification/ kapau 'oku 'lai pea hoko atu e sivi, pea ka 'oku 'ikai pea 'ave e 'uluaki fakatokanga- Kupu 4)</i>		
2.	Production of Business License for Inspection <i>Ko hono ngaue'aki 'oe Lalseni Pisinisi ki he sivi</i>		
	a) Is the Business Licence displayed in a conspicuous place? <i>Oku tuku e Lalseni Pisinisi 'iha feitu'u fe'unga ke vakal klal e kau faifakatau?</i>		
	b) Are all business activities covered in the business licence? <i>'Oku kau katoa e ngaahi tefito'ngaue oku fakahoko 'I he lalseni pisinisi?</i>		

INSPECTION OF FOREIGN INVESTMENT/OLA E NGAARI 'A'ARI KIHE NGAARI PISINISI INVESTIOA		Yes	No
1.	Does the business activity(ies) listed on the foreign investment certificate is in operation? 'Oku lele 'ae pisinisi 'oku hia 'ihe foreign investment?		
2.	Are the business activities listed on the business licence certificate the same with the activities listed on the Foreign Investment Certificate? 'Oku tatau 'ae ngaari pisinisi 'oku ha 'ihe laiseni pea moe foreign investment?		
Production of Ancillary Approval/Permits for Inspection Ko e ngaari ngofua makehe ke 'a'ahi			
1	List all ancillary approval/permits required for the business activity and indicate whether approval has been obtained/ <i>Lisi mai e ngaari ngofua kotoa 'oku fiema'u kihe pisinisi pea fakapapau'i pe kuo 'osi ma'u e ngofua kiai</i>	Yes	No
	a)		
	b)		
	c)		
	d)		
	e)		
2	Are these approval up to date? / <i>Ko e ngaari ngofua koeni 'oku kei taau ke ngaue'aki?</i>		
3	If 'NO' to (1) or/and (2), please explain why/ <i>Kapau 'oku 'IKAI' ki he (1) pe ko e (2) pe fakatou'osi kataki 'o fakamatala'i mai e 'uhinga ki heni:</i>		
4	Is the reason declared above beyond reasonable control of licensee?/ <i>Koha makatu'unga lelei 'oku ha 'i olunga felave'i mo e tokotaha 'oku ha'ana 'ae laiseni?</i>		
5	Is the business carrying on a prohibited activity?/Oku fakahoko 'ehe Pisinisi koeni ha ngaari ngaue 'oku tapu 'aupito?		
6	Others (specified)/Ngaari me'a kehe (fiema'u fakamatala'i kakato):		

Tick	ACTION TAKEN:		
	No action required as business meets all business requirements		
		Notification Issued	Notification No:
	Verbal Warning/Fakatokanga		
	Business Licence Notification issued/Tohi fakatokanga		
	Penalty Charge (PCN) Issued/tuku atu 'oha tohi mo'ua		

Licencee or Authorised Person/Tokotaha pisinisi pe tokotaha fakamafal'i:	
Name/Hingoa	Signature/Fakamo'oni Hingoa
	Date :
Inspection Officer /'Ofisa 'A'ahi :	
Name/Hingoa:	Initial /Fakamo'oni Hingoa:
	Date :